

ANNEXURE A

SCHEDULE OF FEES

Fees Payable Under the Act

1. LICENCING AND RENEWALS FEES		APPLICABLE FEE 2024/25 IN RANDS	APPLICABLE FEE 2025/26 IN RANDS
1	Registration of New Candidate Practitioner (estate agent industry)	2 198.00	2 295.00
2	Registration of Returning Candidate Practitioner (Re-registration, estate agent industry)	1 745.00	1 822.00
3	Re-registration of Returning Property Practitioners: Principal and Non-Principal (Estate Agency Industry)	2 651.00	2 768.00
4	Registration of New Property Practitioner Directors and Employees (Non-Estate Agent Industries)	3 105.00	3 241.00
5	Registration of Returning Property Practitioner Directors and Employees (Non-Estate Agent Industries)	2 651.00	2 768.00
6	Renewal of candidate FFC for already registered Candidate Practitioner (Registered as a candidate for less than 2 years)	1 745.00	1 822.00
7	Renewal of Candidate Practitioner registered for more than 2 years	2 651.00	2 768.00
8	Renewal of already registered Principal Practitioners (estate agent industry)	2 651.00	2 768.00
9	Renewal of already registered Non-Principal Practitioners (estate agent industry)	2 651.00	2 768.00
10	Renewal of Directors and employees (non-estate agent industry)	2 651.00	2 768.00
11	Amendment of details in PPRA Records and on FFC, where a new FFC is required to be issued	2 651.00	2 768.00
12	Monthly Penalties for Late Renewal	142.00	148.00

SCHEDULE OF FEES

ANNEXURE A (CONTINUED) Fees Payable Under the Act

2. EXAMINATION AND TRAINING		APPLICABLE FEE 2024/25 IN RANDS	APPLICABLE FEE 2025/26 IN RANDS
1.	Continuing Professional Development (CPD) Fee for Principal if Property Practitioners acquiring their CPD with PPRA	1,700.24	1,775.00
2.	Continuing Professional Development (CPD) Fee for Non-Principal if Property Practitioners acquiring their CPD with PPRA	1,700.24	1,775.00
3.	Continuing Professional Development (CPD) fee payable by external CPD providers in respect of all principals and non-principals when their CPD is acquired externally	530.00	553.00

ANNEXURE B Non-Regulated Fees

3. EXAMINATION AND TRAINING		APPLICABLE FEE 2024/25 IN RANDS	APPLICABLE FEE 2025/26 IN RANDS
	Fees for Professional Designation Examination 4 (PDE 4)	1,291.07	1,420.00
	Fees for Professional Designation Examination 5 (PDE 5)	1,690.37	1,859.00
	Review/Remarking of Examination Scripts	652.19	717.00
	Equivalency Exemption Fee for either NQF 4 or NQF 5	2,222.77	2,445.00
	Equivalency Exemption Fee for both NQF 4 and NQF 6	3,300.00	3,630.00
	Non-Executive director Exemption	3,993.00	4,392.00
	Study Guide for the Professional Estate Agent (PDE 4)	1,098.68	1,209.00
	Study Guide for the Professional Estate Agent (PDE 5)	1,530.65	1,684.00

SCHEDULE OF FEES

ANNEXURE B (CONTINUED)

Non-Regulated Fees

2. POSTAGE AND OTHER CHARGES		APPLICABLE FEE 2024/25 IN RANDS	APPLICABLE FEE 2025/26 IN RANDS
1.	Postage Study material – PDE 4	239.58	264.00
2	Postage Study material – PDE 5	332.75	366.00
3	Duplicate Examination Certificate	705.43	776.00
4	Education Confirmation Letters and Affidavit	226.27	249.00
5	Postage: Duplicates and Re-issue of education Related Letters and certificates (Printing only)	159.72	176.00
6	Photocopies of Documents – Per Page	7.26	8.00
7	Directory List (Per Record)	9.68	11.00
8	Fidelity Fund Certificate Duplicate Copy	479.16	527.00
9	Affidavits and Other Legal Documents	652.19	717.00
10	Copy of Recordings (Memory Stick, not transcript)	4,977.94	5,476.00
11	Appeal Deposit	1,956.57	2,152.00
3. ADVERTISING IN THE AGENT MAGAZINE			
1	Full Page	14,520.00	15,972.00
2	Half Page (Horizontal or vertical)	11,979.00	13,177.00
3	Quarter Page (Horizontal or vertical)	5,324.00	5,856.00
4	Double Page Spread	18,150.00	19,965.00
5	Inside Front Cover	18,150.00	19,965.00
6	Inside Back Cover	18,150.00	19,965.00
7	Outside Back Cover	19,360.00	21,296.00
4. ADVERTISING PLATFORM			
1	Mailing advert to PPRA Database list (per advert)	8,800.00	9,680.00
2	Social media post for three (3) days	1,100.00	1,210.00
3	Social media post for a week	1,650.00	1,815.00
4	Social media post for a month	3,300.00	3,630.00

ANNEXURE C ADMIN FEES EFFECTIVE FROM 01 NOVEMBER 2024

1. ADMINISTRATIVE SERVICES		APPLICABLE FEE 2025/26 IN RANDS
1	Trading Name Reservation and consideration (all industries)	300.00
2	Application for re-registration of previously registered Practitioner (Natural Persons Only)	640.00 Admin fee Plus Statutory Fee of 2,768
3	Registration of FFC of new business property practitioner (firm) – all industries (FFC is free, administration fee applicable)	640.00
4	Renewal of FFC business property practitioner (firm) – all industries (FFC is free, administration fee applicable)	640.00
5	Amendment of individual property practitioner details in PPRA records only, all industries. (No new FFC issued)	410.00
6	Amendment of firm details in PPRA records only (<i>no FFC issued – reprint of existing FFC with change available</i>)	410.00
7	Amendment of individual property practitioner details in PPRA records and on FFC (all industries – no new FFC issued)	640.00
8	Amendment of individual property practitioner details in PPRA records and on FFC (Read in conjunction with Annexure A No. 11, whereby a new FFC requires to be issued)	640.00
9	Amendment of trading name details in PPRA records (<i>no FFC issued – reprint of existing FFC with change available</i>)	640.00
10	Amendment of company or CC name in PPRA records (all industries – new FFC issued)	640.00
11	Conversion of a CC to (Pty) Ltd (Firm FFC issued)	640.00
12	Registration of a branch of an existing business property practitioner (branch FFC issued)	640.00
13	Application to upgrade status of property practitioner (no FFC issued)	640.00
14	Change of Employment in PPRA Records only (No FFC issued)	640.00
15	Application for Waiver of Penalties	640.00
16	Section 4 Exemption Applications other than in terms of Reg.33.2.3	2,000.00
17	Section 23(2) Trust Account Exemption Application	2,000.00

SCHEDULE OF FEES

BANKING DETAILS

NEW FIDELITY FUND CERTIFICATE REGISTRATIONS
FIDELITY FUND CERTIFICATE RENEWALS
LATE PENALTY FEES ON FIDELITY FUND CERTIFICATE RENEWALS
INCUBATOR FEES
EXAMINATION AND TRAINING RELATED FEES
PPRA MAGAZINE ADVERTISING FEES

ABSA

ACCOUNT NAME: Property Practitioners Regulatory Authority
ACCOUNT NO.: 405 203 3310
BRANCH NAME: Universal
BRANCH CODE: 632005
REFERENCE: **SEVEN (7) DIGIT REFERENCE NUMBER**

INTEREST ON TRUST ACCOUNTS

NEDBANK

ACCOUNT NAME: Property Practitioners Fidelity Fund
ACCOUNT NO.: 193 303 0216
BRANCH NAME: Universal
BRANCH CODE: 198765

REFERENCE: **FIRM SEVEN (7) DIGIT REFERENCE NUMBER STARTING WITH THE LETTER F**